

PRIVATE SECTOR WORKSHOP TRAINING BROCURE-2021



August 28, 2020

To
Hon, Ministers
Permanent Secretaries
Directors General/Comptrollers-General
Vice Chancellors, Rectors, Provosts, Principals
Chief Medical Directors/Medical Directors
Managing Directors/CEO
Directors of Personnel/Head of Human Resources/Training.
Head of Departments

Dear Sir.

UPCOMING SEMINAR ON: 2021 PRIVATE SECTOR COURSES

Fontini Consulting Limited (Global Trainers) call for nomination of participants from your organization to our well researched training programmes aimed at enriching the delegates knowledge, enhancing their skills and to add value to their performance

Our resource persons are seasoned professionals and productivity Consultants most of whom are experienced Industry Captains with many years of experience in the industry. The knowledge they will impact will be far-reaching, rewarding and also provide relevant practical solutions.

WORKSHOP FEE: The Workshop fee is attached alongside the programme below. This covers tuition, Seminar Material, Executive Leather Bag, Tea/Coffee, Break Launch, Group Photograph, Certificate of Participation and Administration.

HOW TO REGISTER: Send the list of nominees with the fee draft, made payable to Fontini Consulting Limited (ZENITH BANK PLC Account Number 1013360718 or Fund Transfer Sort Code 057151083 or TIN 18841631.

 $Kindly\ send\ or\ text\ the\ lists\ of\ your\ nominees\ to\ Francis\ 0803-506-2583,0808-226-3439$

We look forward to welcome your nominees at the venue.

Yours faithfully

For: Fontini Consulting Ltd

FRANCIS OKEREKE FCA, FCIB, FCILRM, FPEFON, FIMC, CMC, AMNIM, MBA, PhD

Programme Director

Tel: 08035062583; 08082263439

2021 CALENDAR OF TRAINING PROGRAMMES-PRIVATE SECTOR SEMINARS

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PROGRAMME															
	DAYS	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	VENUE	AMOUNT
ACCOUNTING, FINANCE															=N=
AUDITING & TAX															
PROGRAMMES															
Forensic Accounting & Audit	4		9-12					6-9						New-Lap Hotel	225,000
Reporting														Jabi-Abuja	
Risk Based Auditing Techniques for														Westown	
Private & Public Sectors	4		9-12					6-9						Hotels Ikeja Lagos	225,000
Organizations															
Advanced Frauds Detection	4			2-5					3-6					New-Lap Hotel Jabi-Abuja	195,500
&Prevention Techniques														,	
Best Practice In Corporate Internal	4	19-22		2-5					3-6					New-Lap Hotel Jabi-Abuja	405 500
Auditing & Fraud Control	4													oubi ribuju	195,500
Tax Administration & Reduction	4			16-19				13-16						Bayelsa	245,500
Techniques														Guest House Maitama	
Complete Course of Tax			40.40											Abuja	
Management (Plus Insight into CAMA 2020 & Finanace Act 2020)	4		16-19					13-16						New-Lap Hotel	
,														Jabi-Abuja	
IFRS Conversion Training	2WKS			16-19										LAGOS	865,500
Finance & Accounts For Non-	3	26-29			6-9					14-17				De-Castle	235,000
Financial Professionals	3	20-23			0-9					14-17				luxury Home	235,000
Effective Store Mat Course														Uyo.Akwa Ibom State	
Effective Store Mgt Course	3				6-9					14-17					235,500
														New-Lap Hotel Jabi-Abuja	
	,												9/100/100/100/100/100/100	2011 1011 1011 1011 1011 1011 1011 1011	ļ

CREDIT & RISK MANAGEMENT COURSES	DAYS	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ОСТ	NOV	DEC	VENUE	=N=
															AMOUNT
Treasury Management Course	4	25-28			6-9				10-13			16-19		New-Lap Hotel Jabi-Abuja	245,000
Auvanceu FOREA Mgt Course	-													Jabi-Abuja	
(Advanced Programme) Advanced FOREX Mgt Course	4	25-28		10-18	6-9		7-11		10-13			16-19		YABA LAGOS New-Lap Hotel	265,000
Mastering Mergers & Acquisition	5			15-19			7-11					8-13		Precint Hotel	265,000
Investment Valuation & Project Appraisal	3		10-12				2-4					3-5		Lap New World Hotel Jabi- Abuja	265,000
Corporate Finance Masterclass (Advanced Course)	5					10-14				13-17	18-22			Precint Hotel YABA LAGOS	265,000
Corporate Finance Course	4	26-29				4-7				7-10				Precint Hotel YABA LAGOS	225,000
CORPORATE FINANCE & INVESTMENT BANKING															=N=
00DD0D4TF 5W4W0T 3	DAYS	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ост	NOV	DEC		AMOUNT
														Abuja	
Financial Statement Analysis	3		10-12					5-9					8-10	Lap New World Hotel Jabi-	225,500
Advanced BANK Internal Audit Course	5		8-12					5-9					6-10	Lap New World Hotel Jabi- Abuja	265,000
IFRS-Advanced	5	25-29							16-20					PrecintHotels Yaba Lagos	245,000
Best Practice In Financial Reporting & Analysis							7-11					17-19		New-Lap Hotel Jabi-Abuja	
IFRS-Fundamental	5 3	18-22 20-22					7-11					15-19		New-Lap Hotel Jabi-Abuja	225,500 195,500

Enterprise Risk Management Course	4		23-26						21-24			New-Lap Hotel Jabi-Abuja	245,000
Certificate In ANTI-MONEY Laundering and Counter Terrorism Financing(AML/CTF) Course				9-12			16-19			12-15		New-Lap Hotel Jabi-Abuja	265,000
Managing Risk In ELECTRONICS Banking Certificate In Security Management	3	27-29 27-29				19-21		4-6 4-6			15-17	De-Castle luxury Home Uyo.Akwa Ibom State	245,000 245,000
Operational Risk Management (ORM) Course	5					24-28				4-8		New-Lap Hotel Jabi-Abuja	235,000
Performance Management & Risk Analysis Workshop	3				14-16						(R) ABJ 9-11	Precint Hotel YABA-LAGOS	245,000
Petroleum Economics & Risk Analysis	3				14-16						9-11	Precint Hotel YABA LAGOS	275,000
Advanced Operational Risk Mgt Roundtable on Corporate	5				5-9						6-10	Westown Hotels Ikeja Lagos	265,000
Governance & Risk Management Round Table On Corporate Gov & Risk Management	4			23-26					21-24			New-Lap Hotel Jabi-Abuja De-Castle	265,000
was a summer of the summer of	4						22-25					luxury Home Uyo.Akwa Ibom State	265,000

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PROGRAMME															
															AMOUNT
GENERAL BANKING /AGRIC- COURSES	DAYS	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ост	NOV	DEC	VENUE	=N=
Bank Operations Course	4		23-26		6-9				4-7					Bayelsa Guest House Maitama	225,000
Loan Documentation Course	4		23-26		13-16				18-21	15-18				ABUJA Lap New World Hotel Abuja	225,000
Back Office Management For Financial Institutions	4		23-26		20-23				25-28	22-25				New-Lap Hotel Jabi-Abuja	225,000
Master class For Personal Assistants- Company Secretaries +Legal Officers	4		2-5			4-7					5-8			New-Lap Hotel Jabi-Abuja	225,000
Drawing Up Operations & Service Level Agreement	4			9-12					17-20			23-26		Alexis Hotel Jabi – UtakoAbuja	255,000
Forensic Audit & Accounting in the Public & Private Sector (Combined)	4		9-12				15-18				19-22			Precint Hotel YABA LAGOS	265,000
Round Table On Corporate Governance Risk Management	4			16-19				20-23			12-15			Juanita Hotel Old GRA- PH	265,000
Planning For Retirement Course workshop	4			2 -5					24-27					De-Castle luxury Home Uyo.Akwa	245,000
														Ibom State	245,000
Entrepreneurship Course on Growing an Enterprise (Options & Constraints)	4					4-7						23-26		Obudu CATTLE Ranch Calabar-	265,000
Managing Agricultural Commodity Value Chain For Agric Business	4		23-26			4-7	15-18				19-22	23-26		Cross River New-Lap Hotel Jabi-Abuja	195,500

Agricultural Credit Management & Risk Analysis	4	(Z	9-12	(1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1,000 1			13-16		27-30	.ga/180/180/180/180/18		7-10	พะสะเพยาตะสะสะเพยาตะสะเพยาตะสะเพยาตะสะเพยาตะสะเพยาตะสะเพยาตะสะเพยาตะสะเพยาตะสะเพยาตะสะเพยาตะสะเพยาตะสะเพยาตะส New-Lap Hotel Jabi-Abuja	195,500
Managing Agricultural Commodity Value Chain For Agric Business															
														VENUE	AMOUNT
INTERNATIONAL SEMINARS	DAYS	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ОСТ	NOV	DEC		\$
Best Practice in Corporate Internal Auditing	5		22-26						16-20					Naira-Kenya	3500
IFRS Fundamental	5			22-26			7-11							Accra-Ghana	3500
Advanced Security Management(Plus Anti Money Laundering Strategies	5				19-23			26-30				22-26		Dubai-UAE	4500
INTERNATIONAL SEMINARS														VENUE	AMOUNT
	DAYS	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ост	NOV	DEC		\$
Accounting For Non Accountants	5		22-26			3-7				6-10				DUBAI	4,500
Accounts Receivable And Credit Policies Management Workshop	5			22-26				26-30				15-19		DUBAI	4,500
Managing Accounts Payable	5	25-29			12-16				2-6			15-19		ACCRA GHANA	4,500
CONFERENCES	DAYS	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ост	NOV	DEC	VENUE	AMOUNT

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															\$
Annual Leadership Conferences	2			25-26				8-9			21-22			ACCRA GHANA	1,250
Annual Corporate Governance & Risk Management	2				22-23					9-10				NIGERIA	75,250
Annual Education & Research	2						17-18			16-17		11-12		NAIROBI KENYA	1,250
MANAGEMENT DEVELOPMENT/OTHER COURSES	DAYS	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ост	NOV	DEC	VENUE	AMOUNT =N=
Budgeting & Forecasting in Excel	4			2-5			8-11					2-5		Bayelsa Guest House Maitama- Abuja	235,000
Advanced Budgeting & Forecasting in Excel +Financial Modeling	5			15-19				12-16			11-15	9-12		Bayelsa Guest H	265,000
Basic Excel Training Course for Account Supervisors & Managers	3		10-12			12-14				15-17				Bayelsa Guest H	105,500
Sage 50/Peachtree Training Course Accounts Officers/Senior Accounts Managers & Directors	4	26-29	23-26	24-26	27-30	26-28	22-25	27-30	24-27	21-24	26-29	23-26	14-17	Bayelsa Guest H	125,000
Managing Legal and Compliance Risk			9-12			4-7			3-6			23-26		New-Lap Hotel Jabi-Abuja	225,000
Strategic Management Retreat for Top Executives (Plus Motivation & Coaching Issues)	2wks				12-23									De-Castle luxury Home	550,000

Advanced Maintainance Management Purchasing Management & Cost Savings Techniques Course				9-12			22-25			7-10				Uyo. Precint Hotel YABA-Lagos Calabar	265,000
Logistics & Supply Chain Course		26-29			27-30						25-28		7-18	Abuja	
Transport Infractructure Performance And Maintainance	4		16-19			25-28					12-15			Lap New World Hotel Jabi-Abuja	265,000
Advanced Leadership, Governance & Risk Management Course For Top Executives and Board Members	4	26-29		16-19			8-11			14-17			8-11	Lap New World Hotel Jabi-Abuja	255,000
Complete Course on Facility Management Workshop		19-22			20-23		15-18			21-24		23-26		Lap New World Hotel Jabi-Abuja	235,000
														VENUE	AMOUNT
GENERAL MANAGEMENT & LEADERSHIP WORKSHOP	DAYS	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ОСТ	NOV	DEC		=N=
Leadership – Motivation,Governance & Risk Management Global Best Practice Course	4	26-29		2-5				13-16			5-8		7-10	Bayelsa Guest House Maitama- Abuja	225,000
Security Incident Management & Investigation	4		16-19		20-23		15-18		10-13			2-5		Alexis Hotel & Conference Centre. Plot	245,000
Effective Business Writing Skills- Advanced Course	4		16-19		20-23		15-18		10-13			2-5		693 Obafemi Awolowo Way Jabi- Abuja	235,000
	4			23-26						21-24				Lagos	275,000
A CONTRACTOR OF THE CONTRACTOR	4	25-28				4-7							14-17	Abuja	

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STANDARD MANAGEMENT WAS THE STANDARD OF THE ST	Effective Presentation & Communication and Skills
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4		13-16				5-8		Lagos Airport Hotel Ikeja	235,000	
4	2-5			27-30			7-10	Lap New World Hotel Abuja	235,000	

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PROGRAMME															
HUMAN RESOURCE MANAGEMENT AND TRAINING	DAYS	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ост	NOV	DEC	VENUE	AMOUNT =N=
Excellence in HR Management Mastering the ART OF PR & MEDIA	4	12-15	2-5			18-21 25-28			10-13		5-8		\	Alexis Hotel JABI-ABUJA Abuja	225,000 225,000
Understanding The Learning & Development Function	3			10-12				14-16		8-10			8-10	Lagos	225,000
Train The Trainer Workshop	4	12-15	16-19	16-19		44.44	22-25			7-10	19-22		7-10	ABUJA	195,000
Managing The Security Function	4		10-19			11-14				7-10			7-10	LAGOS	195,000
														VENUE	AMOUNT
SALES - MARKETING & CUSTOMER RELATIONSHIP MGT	DAYS	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ост	NOV	DEC		=N=
Effective Marketing in a Recession Mastering The Art Of PR and Media Managing The Front Office & Customer Relations	3 4 3		16-19			19-21	8-11				20-22	9-12		Lagos Airport Hotel Ikeja ABUJA ABUJA	215,000 225,00 255,000
Advanced Networking Skill s for Business Development Managers	4		23-26			25-28			24-27				7-10	Alexis Hotel & Conference Centre. Plot 693 Obafemi Awolowo Way Jabi- Abuja	245,000

Understanding The Brand Development & Management Function	4	ν	23-26 23-26	90 200 200 200 200 200 200	· .	18-21 18-21	e s mic i mic i mic i mic i mic i mic i mic	20-23	W 1 Alia 1 Alia	1.000 f.000 f	16-19 16-19	Lagos Airport Hotel Ikeja ABUJA	235,000 235,000
Key Accounts Management	4	19-22		***	6-9		15-18			10	16-19	Alexis Hotel & Conference Centre. Plot 693 Obafemi Awolowo Way Jabi- Abuja	235,000

Tax Identification Number (TIN): 18841631

Bank Details: Fontini Consulting Limited (ZENITH BANK PLC) Account Number 1013360718 ;Fund Transfer Sort Code 057151083 **Discount Policy** 3-5 Delegates 5% 6-10 Delegates 10% Above 10 Delegates 15%



For companies that want to maximize the return on their investment in training: Register 3 participants on the same course and dates and pay only for 2.

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(Available also for Customised Training by Duration, Venue & Fee)